Product Data Sheet

HAND-e-BIZ

Paperless Trading Solution

Hand-e-Biz provides an environment for defining and managing individual vehicle inventories, with highly automated processes to minimise manual data entry. The system includes a range of powerful management information reports to monitor usage and profile vehicle stock holdings to ensure that they are optimised to maximise operative productivity.

The system dovetails with the Travis Perkins XML EDI (Electronic Data Interchange) feed whereby replenishment ordering, goods inwards and invoice reconciliation is handled as an automatic process utilising a series of electronic documents - the only manual intervention needed being around exceptions which are reported and tracked within the system.

Hand-e-Biz includes a companion module to be loaded on each operative's PDA and which permits a copy of the clients agreed and authorised materials catalogue to be held and stock utilised off the vehicle to be recorded against it. This information is passed back and automatically updated to the stock master record for the relevant operative and forms the basis of automated stock replenishment ordering.

The system includes a stock take function which employs a 'perpetual inventory' method whereby on a weekly (typically) basis, a manageable (8-10 items) rolling sample of the stock held on each vehicle is taken and sent to the operative's PDA who is requested to provide a count of each of the items on the list. The returned data is compared to stock records and adjustments actioned and reported. This approach minimises the impact of stock checks on service delivery, whilst providing on-going assurance of accurate records to facilitate appropriate replenishment re-ordering.

As well as the management of vehicle stock holdings the system can be set-up to process the full range of requisitions and ad-hoc counter issues, so both managing and providing full and detailed visibility on all purchasing activity. The system provides highly developed functionality to automatically reconcile, approve and pass for payment all invoices received.

For further details or to arrange a demonstration contact Lawrence Gardner on (01952) 217071

Product Data Sheet - Key Features

HAND-e-BIZ
Paperless Trading Solution

⇒ allows you to enter into a fully electronic, paperless trading relationship

⇒ takes care of the high volume of transactions involved in this form of trading

⇒ supports modern 'reverse purchase ordering' techniques

allowing you to …

- throw away the paper order book
- free your staff from long-winded ordering processes
- simplify and streamline invoice approval
- fully automate van stock management
- Retain high levels of control and auditability

- real-time processing

- Automated Invoice approval with comprehensive checks & controls

- Electronic Document Management—document search and retrieval

- full integration with Hand-e-Work Mobile Repairs

- Companion PDA stock recording/stock check module

- Powerful automated vehicle stock management processes:

  - Versatile easy-to-use inventory record management
  - automatic booking of materials to jobs
  - fully automated replenishment ordering
  - automatic goods received
  - one-click stock movements and transfers (e.g. van-to-van)
  - deal with product substitutions with a single record update

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